FUNCTIONALITY OVERVIEW TOTARA LEARN 13

LEARNING AND DELIVERY

SOCIAL AND COLLABORATIVE LEARNING

- Workshop
- Live Chat
- Scheduled
- Unscheduled
- Chat log
- Messaging
- Wiki
- Group Assignments
- Forums

OFFLINE AND VIRTUAL LEARNING

- Seminar overview dashboards
- Assets
- Equipment
- Services
- Rooms
- Location
- Capacity
- In-built equipment
- Facilitators
- Calendar management
- Manual Grading
- Waiting lists
- Declare interest
- Manager reservations
- Manager approval
- 2-stage approval
- Custom notifications
- Attendance tracking
- Sign-up sheet
- Attendance upload
- Multiple attendance management
- Pre/post training activities
- Pre/post training evaluation

CATALOGUE MANAGEMENT

- Configurable catalogue display
- Custom images and icons
- Custom course fields
- Featured Learning
- Search and filtering
- Sub/Categories
- Backup/Restore
- Tags
- Catalogue homepage

CONTENT MANAGEMENT

- SCORM, IMS
- Page
- Book
- File
- URL
- Label
- Lesson
- Database
- Glossary
- External repository APIs
- LTI V2
- Content Marketplace

ASSESSMENT AND ACHIEVEMENT

- Grading
  - Topics
  - Week based
  - Single activity
  - Activity access restrictions
  - Completion editor
  - Completion upload
  - Recycle bin
  - Groups
  - Group based activities
  - Separate or visible
  - Scores
  - Scales
  - Grade to pass
  - Quiz
  - Custom Certificates
  - Assignments
- Open Badges 2.0
- Course completion
- Activity completion
- Profile information
- Program completion
- Audience membership
- Manual issue
- Versioning
- Multiple languages

GAMIFICATION

- Course access keys
- Open Badges 2.0
- Topic access restriction
- Activity access restriction
- Quiz access password
- Activity results leaderboard
- Hidden activities

SURVEY AND EVALUATION

- Feedback
  - Multiple question types
  - Conditional questions
  - Reminders
  - Results analysis
- Choice
  - Anonymous or named
  - Results display options

MOBILE APP

- iOS and Android
- Branded login
- Course, program and certification access
- Offline SCORM player
- Push notifications

ORGANISATION AND COMPLIANCE MANAGEMENT

COMPLIANCE MANAGEMENT

- Programs
  - Learning pathways
  - Course based
  - Competency based
  - Conditional progress
  - Assigned by audience
- Certifications
  - Re-certification path
  - Re-certification reminder
  - Expiry tracking
- Learner & manager notifications
  - Assigned by organisation
  - Assigned by position

REPORTING

- Report Builder
  - Custom reports
  - Editable embedded reports
  - Report templates
  - Graphical reports
  - Scheduled reports
  - Searchable and filterable
  - User specific content
  - Exportable
  - In-built reports
  - Site logs
  - Statistics
  - Course completion
  - Activity completion
  - Course participation

HIERARCHIES

- Organisational structures
- Positions structures
- Competency frameworks
- Report content filtering
- Automated learning plan content
- Multiple job assignments
- Bulk creation and update

EXTENDED ENTERPRISE

- Multitenancy management
- Tenant user administrators
- Tenant specific content
- Tenant dashboards
- Custom main menu
- Tenant bulk upload
- Tenant theming
- Report content filters
- Multiple authentication methods

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This overview highlights the key components within Totara Learn 13 and shows how its features and functionality work together to help you achieve your training and development needs.